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Action taken report based on Feedback received from the stakeholders i.e. Students and Teachers.

Session 2020-2021

The feedback is collected from students and teachers. The college maintains an institutional level feedback report. The data collected are sorted and consolidated for drafting the report. The data entered in the prescribed format are then analysed. The aspects pointed out by all the stakeholders are consolidated with care and attention.

Sr. No.	Suggestions obtained through feedback form (2019-2020)	Implementation (2020-2021)
Students Feedback		
1	E- surveillance of the campus is required	For better safety and security , the whole campus was under e-surveillance
2	IT facilities should be enhanced.	College campus was equipped with Wi-Fi, Smart boards were installed in some classrooms.
3	Proper sitting arrangement in the college library should be done.	A new reading hall was under construction in the library for the faculty and students.
4	Inter college competitions should be arranged.	During COVID-19 Online competitions were organised by the institutions and students also took part in competitions organised by other institutions.
5	University must revise the curriculum.	This suggestion was discussed with the affiliated university's board of studies meeting.
6	Instead of written practical files e-practical files should be there.	During COVID-19 final practical examinations were conducted online and the students were asked to prepare e-practical files.
Teachers feedback		
1	FDPs, seminars, workshops for the teachers so that they can upgrade their skill and knowledge.	Information regarding FDPs and seminars organised by various institutions was provided in the college WhatsApp group and the teachers attended online FDPs, seminars and workshops during COVID-19.
2	Proper sanitation of staff room should be done.	Cleaning and proper sanitization was done.
3	IT knowledge of staff should be enhanced.	The staff members were provided with the information regarding conduction of online exams and online classes via Google meet and Zoom platforms.
4	Regular meetings of teaching and non-teaching staff should be conducted.	Time to time meetings of teaching and non-teaching staff were conducted for the implementation of plan of action.
5	New UG and PG courses should be introduced.	New course Bachelor of Computer Application was introduced in the session.



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